

# SACRED HEART CATHOLIC SCHOOL APPLICATION FORM

The following information must accompany applications:  
**most recent report card, achievement tests and birth certificate**

Child's Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street Town Zip Code

Birth Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Applying for Grade \_\_\_\_\_

Last School Attended \_\_\_\_\_

Address \_\_\_\_\_  
Street Town Zip Code

School Telephone Number \_\_\_\_\_

## Father's Name

## Mother's Name

\_\_\_\_\_  
Last First

\_\_\_\_\_  
Last First

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

Home/Cell Phone \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_

Business Phone \_\_\_\_\_

Business Phone \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Student lives with: Both Parents \_\_\_\_\_ Father \_\_\_\_\_ Mother \_\_\_\_\_ Other \_\_\_\_\_

Is family registered in Sacred Heart Parish? Yes \_\_\_\_\_ No \_\_\_\_\_

Church envelope number \_\_\_\_\_

Other Parish \_\_\_\_\_ Envelope Number \_\_\_\_\_  
(Parish Name)

Do you owe an outstanding tuition at another school? Yes \_\_\_\_\_ No \_\_\_\_\_

The following are necessary for finalizing of admissions  
**Registration Form \* Baptismal Certificate \* Copy of Social Security Card\***  
**Original Physical and Immunization Records**

**SACRED HEART CATHOLIC SCHOOL REGISTRATION FORM**  
**REQUIREMENTS FOR ENTRY: Social Security Number, Birth Certificate, Baptismal Certificate,**  
**Physical & Immunization Records**

**STUDENT INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M/I: \_\_\_\_\_  
 Goes By: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
 Birthday: \_\_\_\_\_ (Age : \_\_\_\_\_) Sex: \_\_\_\_\_  
 City & State of Birth: \_\_\_\_\_ Language Spoken at Home: \_\_\_\_\_  
 OPTIONAL: ( ) Caucasian ( ) Black ( ) Hispanic ( ) Native American ( ) Asian ( ) Other  
 Emergency Number: \_\_\_\_\_ Emergency Name: \_\_\_\_\_  
 Religious Affiliation: \_\_\_\_\_ Church Member ( Y / N ) \_\_\_\_\_  
 Name of Church: \_\_\_\_\_ Envelope #: \_\_\_\_\_  
 Baptism Date: \_\_\_\_\_ First Communion Date: \_\_\_\_\_  
 Grade Level Entering: \_\_\_\_\_ Registration Date: \_\_\_\_\_

If Parents are divorced, custodial rights are with: ( ) Father ( ) Mother ( ) Both  
 Tuition Statements are to be sent to: ( ) Mr. & Mrs. ( ) Mr. ( ) Mrs. ( ) Ms.

**Father:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Lives with Student: Yes ( ) No ( ) Cell Phone: \_\_\_\_\_  
 Comments: \_\_\_\_\_ e-mail \_\_\_\_\_

**Mother:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Lives with Student: Yes ( ) No ( ) Cell Phone: \_\_\_\_\_  
 Comments: \_\_\_\_\_ e-mail \_\_\_\_\_

I/We agree to cooperate in every way with the rules of Sacred Heart School. \_\_\_\_\_ Initial

In order to prepare our fiscal budget for 2010 – 2011 school year, we need an approximate school enrollment. This registration form and fee are due on Feb 5<sup>th</sup>. If you are experiencing financial difficulty and need payment accommodations for registration, contact Sue Tiller in bookkeeping by Feb 5<sup>th</sup>.

Registration fees will remain the same as last year. \$200/child \$300/family. Registration fee is non refundable.

\_\_\_\_\_  
 Father's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mother's Signature

\_\_\_\_\_  
 Date

If student is new to Sacred Heart School, he or she was referred by: \_\_\_\_\_

Dear School Families,

We are excited for this coming school year to be working with Smart Tuition to handle all our tuition and aftercare payments. We have set up flexible payment dates for monthly, quarterly and semi annual payments to best meet your needs. All families will be required to fill out Smart Tuition forms allowing for automatic withdrawals of tuition and aftercare payments for the coming year. The forms should arrive in our office by March 8<sup>th</sup>. The only exception is if you are making full tuition payment for the entire school year in July.

Because of the huge interest in financial aid opportunities available for the coming school year, the process in applying for financial aid- School year 2010-2011 will be as follows:

1. If you meet the state qualifications you need to apply for Family Central (VPK /EDC) corporate scholarships or McKay scholarship. Mrs. Grow is available to help with the application process.
2. Registration must be paid in full in order to apply for financial aid from the school.
3. The Smart Tuition financial aid application must be filed online with them. Smart Tuition has phone representatives to assist you through the process. After filing the completed application, it is a 4 week turnaround time. Therefore the **Deadline is April 15th** for all completed applications to be received by Smart Tuition.
4. The Finance council will review and determine the degree of financial aid available by June 1<sup>st</sup>. To be considered for financial aid your child (ren's) account with the school must be current.
5. Should the amount of financial aid be inadequate for the student to remain at Sacred Heart, registration will be refunded provided that your financial obligations to the school are paid in full and the above steps were completed in a timely fashion.

Thank you for your cooperation. It is very important to be aware of the deadlines. If you have any questions, please call Sue Tiller at 582-2242 x103

**SACRED HEART SCHOOL TUITION RATES  
2010 - 2011**

**NON-AFFILIATED FAMILIES**

**AFFILIATED FAMILIES**

		<u>10 Mo.</u>	<u>12 Mo.</u>		<u>10Mo.</u>	<u>12 Mo.</u>
1 CHILD	\$ 7700.00	\$ 770.00	\$ 641.67	\$ 5650.00	\$ 565.00	\$ 470.83
2 CHILD	\$ 12490.00	\$ 1249.00	\$ 1040.83	\$ 9165.00	\$ 916.50	\$ 763.75
3 CHILD	\$ 17556.00	\$ 1755.60	\$ 1463.00	\$ 12882.00	\$ 1288.20	\$ 1073.50
4 CHILD	\$ 22176.00	\$ 2217.60	\$ 1848.00	\$ 16272.00	\$ 1627.20	\$ 1356.00

**REGISTRATION FEE:**

For families currently enrolled: \$200 per child/\$300 per family.  
Registration fee is **NON-REFUNDABLE**.

**AFFILIATED FAMILY:**

Families registered at Sacred Heart Church as well as families registered at another Catholic Church in the Diocese of Palm Beach **must** present a signed Pastor's Letter as part of their registration packet. As members of Sacred Heart Parish, a minimum parish contribution of \$25.00 weekly is required.

**NON-AFFILIATED FAMILY:**

Those students who are either non-Catholic or Catholic students who are not registered and not participating in a Catholic Church in the Diocese of Palm Beach.

**TUITION PAYMENT:**

Please indicate on Tuition Agreement form how you wish to pay for your child's tuition.

**TUITION ASSISTANCE:**

A limited amount of financial aid is available. If you are in need of assistance, applications are available in the Admissions Office. Once the completed forms have been turned in, they will be submitted to the Sacred Heart School Advisory Board Financial Committee for review.

**ACTIVITY FEE:**

Each family is required to pay \$100.00 Activity Fee. The fee will be credited to the following year provided 20 hours of service are given to Sacred Heart School and Parish. There will be no partial credit for hours worked. This fee is due May 1.

**FUNDRAISING:**

Every family is required to pay \$100.00 for the Fund Raising activity. This fee will due in August.

**TEXTBOOKS & FEES**

**\$375.00 per student Pre-K through 3<sup>rd</sup> Grade;**  
**\$425.00 per student in 4<sup>th</sup> Grade through 8<sup>th</sup> Grade.**  
This includes all textbooks, "Summer Skills" math book and **TECHNOLOGY FEE**. All textbooks are borrowed from the school NOT purchased and must be returned in good condition at the end of the school year. Payment for texbooks and fees are due May 1.

**NEW FAMILIES:**

Referred by: \_\_\_\_\_

**SACRED HEART CATHOLIC SCHOOL**  
**Tuition Agreement**

Parent/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work: \_\_\_\_\_ Cell \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Social Security Number \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You have received an outline of the tuition guidelines for the 2010-11 school year. **Please remember – Registration Fee is non-refundable. In order to conform to your request for a varied payment schedule, we are asking you to complete the remainder of this form, sign it and return it along with your registration forms to the Admissions Office if you have not already done so.**

My tuition for the school year July, 2010 to June, 2011 is \$ \_\_\_\_\_

I wish to pay yearly (one payment due July 1<sup>st</sup>) \$ \_\_\_\_\_  
A 5% discount if full tuition is received in  
School Office by July 1st

I wish to pay semi-annually (2 payments) due July 1<sup>st</sup> and  
January 2<sup>nd</sup> \$ \_\_\_\_\_

I wish to make monthly payments for 10 months \$ \_\_\_\_\_

I wish to make monthly payments for 12 months \$ \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



# SACRED HEART SCHOOL

410 North "M" Street  
Lake Worth, Florida 33460

(561) 582-2242  
Fax (561) 547-9699

Date: Feb 17, 2010

Dear Aftercare Parents,

Below are listed the aftercare rates for the school year 2010-2011. All payments are due the **FIRST business day of the month**. After 3 business days a late fee of \$20.00 will be incurred. After two months of late payments, arrangements will have to be made with Sue Tiller, our bookkeeper to avoid being denied future Extended Day Care. Payments must be made in the full amount for aftercare regardless of the number of days used within the month. Payment due dates for 2010-2011 are as follows:

8/23 Aug/Sep	10/1 Oct	11/1 Nov	12/1 Dec	
1/4/2011 Jan	2/1 Feb	3/1 Mar	4/1 April	5/2 May

## Total cost of Aftercare for the school year 2010-2011 per month

### Part Time till 5pm

		<b>1 child</b>	<b>2 children</b>	<b>3 children</b>
<b>new schedule</b>				
<b>Sept-May</b>	<b>9 month</b>	<b>\$100.00</b>	<b>\$150.00</b>	<b>\$170.00</b>

### Full Time till 6 pm

		<b>1 child</b>	<b>2 children</b>	<b>3 children</b>
<b>new schedule</b>				
<b>Sep-May</b>	<b>9 month</b>	<b>\$170.00</b>	<b>\$210.00</b>	<b>\$230.00</b>

Please feel free to call Sue Tiller, 561-582-2242 x103 or speak with our Aftercare Director, Charlotte Ferri.





# Sacred Heart Catholic Church

425 North M Street  
Lake Worth FL 33460  
Phone: 561-582-4736  
Fax: 561-588-5238

Sacred Heart School students from families who are registered, contributing, participating members here are eligible for a tuition discount for the 2010-11 school year.

It is for this reason that I am asking you to drop this off at the Parish Office for it to be completed and signed. Families who do not contribute to and participate in the parish, are not entitled to the tuition discount.

Sincerely,

Rev. Joseph M. Papes  
Parochial Administrator

\_\_\_\_\_  
Student Name(s)

\_\_\_\_\_  
Parents Name:

\_\_\_\_\_  
Envelope Number:

I hereby verify that the above named student(s) and family are registered/participating members.

\_\_\_\_\_  
Name of Person Completing Form

\_\_\_\_\_  
Pastor Signature or Delegate

\_\_\_\_\_  
Date

# Family Acknowledgement Form

Name of School \_\_\_\_\_

*(Required for Families Seeking the Catholic Tuition Rate\*)*

Parish \_\_\_\_\_

Family Name \_\_\_\_\_  
Last Father Mother

Address \_\_\_\_\_  
Street City State Zip

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Names, ages, grades of children attending \_\_\_\_\_ School

1. \_\_\_\_\_ 2. \_\_\_\_\_  
First name age grade First name age grade

3. \_\_\_\_\_ 4. \_\_\_\_\_  
First name age grade First name age grade

*\* According to Diocesan policy, there are only two tuition rates at every Diocesan school: the non-affiliated Catholic/non-Catholic rate and Catholic Parishioner rate. Catholic Parishioner rate is applied only when this Family Acknowledgement Form is presented and signed by the Pastor/Administrator.*

\_\_\_\_\_  
Signature – Catholic parent/guardian Date

\_\_\_\_\_  
Please print name(s) Envelope Number

\*\*\*\*\*

## Pastor's Acknowledgement

*Parishes without schools will contribute, as support to the school, an amount equal to one half of the Catholic parishioner rate for one child, per each registered, active and supporting family with children attending that school. This support does not lessen the Catholic tuition rate for the family.*

As Pastor/Administrator of \_\_\_\_\_ Parish,

\_\_\_\_\_ I verify that the above-named family are registered, active, and supporting Catholics in my parish. I will contribute to \_\_\_\_\_ School according to the Diocesan policy.

\_\_\_\_\_ I do not verify that the above-named family are active, supporting members of my parish.

Pastor/Administrator \_\_\_\_\_ Date: \_\_\_\_\_